**Weekly Progress Report for DATE**

**Project Title**

**Student Name**

1. **Introduction**

<A paragraph or so of discussion about the past week>

1. **Items Attempted/Completed**

<A bulleted list with brief explanation of each item>

1. **Agenda for Week of <Date to Date>**

<A paragraph of discussion followed by a bulleted list of planned items.>

1. **Schedule Updates**

<Include any major changes in your proposed project schedule>